



National
Capital
FreeNet

Libertel
de la Capitale
Nationale

Recruiting for the Board of Directors

Deadline to apply: Friday, June 6th

National Capital FreeNet (NCF) is a local not-for-profit internet provider committed to internet affordability and digital equity.

Founded in 1992, we believe that everyone in our region has a right to affordable, high-quality internet that they can understand how to use, while feeling safe online. We also recognize that the digital divide disproportionately affects people in marginalized groups, including those living on low incomes, newcomers, people with disabilities, seniors and Indigenous people, communities and nations.

As a social enterprise, we invest in bandwidth and community services, keeping prices as low as we can while staying sustainable.

We currently serve more than 4000 members, selling home and business internet services with speeds up to 1024Mbps, including a lower-cost plan for Ottawa Community Housing tenants, as well as free locally hosted email, basic web hosting, and technical support from our award-winning HelpDesk of staff and volunteers.

In 2017 we launched our Community Access Fund, including a low-cost unlimited usage internet package available to 32,000 Ottawa Community Housing tenants and in 2024 we built the first phase of CommuniFi, our free WiFi network designed to connect those living on low incomes in urban areas. The CommuniFi pilot project is being funded by CIRA (the Canadian Internet Registration Authority) and is in partnership with Ottawa Community Housing and Hiboo Networks, a subsidiary of Hydro Ottawa.

NCF is owned by its members, who nominate and elect the Board of Directors during each year's online Annual General Meeting.

Position: Board Member (Several vacancies)

In recruiting for Board members, we are looking for a range of skills, including those who have experience in not-for-profit and volunteer management, human resources, law, communications, business, social services, public education, technology, accounting, fundraising, event planning, arts and culture, and more.

We aim to reflect the diversity of our community and recognize the value of lived experience.

Collectively, NCF's 11 board members have a fiduciary duty to the organization and is primarily focused on governance, legal and regulatory compliance, financial oversight, risk management and strategic planning.

As a governance board, day-to-day operations are handled by staff and volunteers, under the management of the Executive Director. The Board sets the mission, vision, strategic objectives and policies that guide the Executive Director. The Board is responsible for employing and evaluating the Executive Director, and for monitoring operational activities and metrics.

Board Meeting Location and Time: Hybrid (Zoom or in-person at NCF's offices). Meetings are currently regularly scheduled for the third Tuesday of each month.

Term: 3 years: June 2025 - June 2028

Time Requirement: 3-5 hours per month, depending on committee participation

This position is covered by Directors and Officers Liability Insurance.

Deadline: Fri. June 6th at 5pm.

Potential candidates will be contacted by the Nominations Committee.

Directors will be elected as part of the Annual General Meeting (AGM). The election runs from Wed. June 18th through to Wed. June 25th and the AGM is being held on Wed. June 25th from 6-7:30pm.

If you are interested, please send an email to nominations@ncf.ca with a professional resume, and include your answers to the following questions:

- 1. What skills will you contribute to the NCF Board?**
- 2. What are the most important functions of NCF for its members?**
- 3. Why do you want to be an NCF director?**

If you have additional questions about the position, please contact NCF directly by emailing the NCF Nominations Committee at nominations@ncf.ca.